(ROSA PARKS COMMUNITY SCHOOL)

School Leadership Team Agenda/Minutes

(Date: 2/13 /2018)

Present: Mrs. Joseph Charles, Ms. McDonough, Ms. Austin, Ms Hutchins, Ms Guerra, Ms. Lawal, Ms. Kober

 Not Present: 1. Acceptance of last month’s minutes:

2. Annual School Plan update: Person/People Reporting:

(Facilitation of the ASP/monitoring, assessing, and amending the plan)

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| Goal # | Activity Description | Person/People Responsible  | Status (Not yet begun, In progress, Completed) | Evidence/Data of Status(What and where housed) | Justification for revisions, if any |
| 1 | By June 2019, 70% of students in grades K-7 at Rosa Parks Community School will meet their Lexile Growth Goals according to the SRI goals set in September 2018.  | Debra Joseph-Charles  | Working on Cycle 2 goal and action steps. | Google drive –administrative folder and SLT folder |   |
| 2 | By May 2018, through the use of the I-Ready Program, 80% of all students in Grade K- 7 will meet or exceed the Projected Growth Goal as measured by the 2018- 2019 i-Ready Diagnostic.  | Debra Joseph-Charles | Working on Cycle 2 goal and action steps. | Google drive –administrative folder and SLT folder |   |
| 3 | By June 30, 2019, 70% of English Language Learners will advance one year of growth in English language acquisition as evidenced by ACCESS assessment results | Debra Joseph-Charles  | Working on Cycle 2 goal and action steps. | Google drive –administrative folder and SLT folder |   |

3. Committee Reports: Person/People Reporting: Multiple People\_\_\_(Data Collection/minutes from committees)

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| Committee | Date of last mtng. | Achievement Data to date: Assessment Data | Demographic Data | Program Data: Usage | Perception Data: Information from walkthroughs and surveys |
| Data Team (assessment, attendance, student conduct)  | Individual grade level meeting held, data compiled for data review held on November 13, 2018 | PARCC, SRI, iReady, iRead screener, FRA  | Attendance, chronically absent, behavior |   |   |
| ScIP (mentoring, professional development)  | 11/14/2018  |   |   |   |   |
| I&RS (trends, interventions) |   |   |   |   |   |
| Each CPT (student achievement data, best practices) |  Teacher have been instructed on sharing minutes in their team drives so administrators have access |   |   |   |   |
| School Safety Team (positive school climate, HIB reports) |   |   |   |   |   |

4. Parent Involvement: Person/People Reporting: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Meets the needs of students and families/facilitates the development of, monitors and assesses procedures, programs, and goals that enhance achievement/builds capacity for parents and students’ concerns)

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| Committee | Date of last meeting. | Number of Parents | Feedback Results | Surveys/Evaluation forms data | Planned Activities |
| PTO PTO | November meeting cancelled meeting set for December, 17, 2018. Elections and potluck.Upcoming Meeting: February 13, 2019   |   |   |   |   |
|    |       |   |   |   |   |

5. Community Involvement: Person/People Reporting:

(Develops and monitors procedures for the facilitation of communication throughout the professional community)

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| Committee | Planned Activities |
| Family Engagement | Ms. Wolf : Breakfast with Santa; Family Workshops; School of conservation; Coat Drive; Food Drive    |
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6. New Concerns not addressed above (to be discussed only after the above agenda items have been completed)

* Staff Referrals for parenting classes- Bring back to CPT
* Staff Referrals for health clinic girls and boys groups